

Occupational Health & Safety

We undertake to ensure the health, safety and welfare of all our employees within the work environment.

Specifically, we will:

- Provide and maintain premises that are safe and without risk to health or safety
- Maintain all equipment in a safe operating condition
- Endeavour to comply with requirements of the Occupational Health and Safety Act
- Implement measures to ensure the safe use, handling, storage and transport of equipment
- Provide health and safety information, instruction and training
- Update the group OH&S policy and procedure to be in line with current practices and legislation.

The health and safety and responsibilities of each individual are clearly defined, assigned and understood. This is implemented through instruction and training at the induction of a new employee and at the annual review of procedures for all staff. Ongoing training is conducted as needed. Emergency procedures, hazard identification and reporting systems are in place. These are regularly updated to incorporate any changes to the environment, equipment and personnel.

The Office Manager is responsible for the compliance of the Group's policy with relevant legislation and reports to the board on a monthly basis. Directors ensure compliance within the Group to the requirements of the policy.